

2018.8.30

Dear Student,

At the forthcoming this month Student Counseling Session I want you to deliver several important messages about the coming new.

1. This year New Semester Classes will start on the 15th of September 2018 (Weekend) and 17th of September (Weekday). (Earlier it was schedule to begin on the 1st September).
2. Course Singing-up and Payment of Fees must be completed by the 15th of September 2018
3. The maximum number of credit hours allowed is 18 credit hrs.
4. The penalty payment will apply to both for Delays in Signing Up and Making the Semester Fee Payments and will be implemented in the following manner. These will be added to your Bills/Student Account and without settling these payments the student's results will not be released. (Note: Students on Mutually Agreed Payment Plans will follow your agreed plan only)
 Delay by 1 Day Rs 1,000/-
 Delay by 2 Days Rs 2,000/
 Delay by 3 Days Rs 3,000/
 Delay by 4 Days Rs 4,000/
 Delay by 5 Days Rs 5,000/
5. 80% Attendance Rule will be applied strictly. Each Student's SIBA Blackboard Logging will be monitored and any relaxation of the rule will be granted only if the student had been active on SIBA Black Board.
6. Student Attendance will be Weekly Reported to the Rector and those who are irregular in attendance will be given Warning Letters and if no improvement, studentship will be terminated
7. Those who are on a mutually Agreed Payment Plan has to follow the Payment Plan. SMS sent from Admissions or Accounts Branches are Reminders and if you have any doubt whether that applies to you or not please verify from the respective office.

8. Important addition, Midterm Tests / assignments/presentations and all assessments have to be done in Mid-term. Not at the end of term. I instruct not to accept midterm assessment grades after the specified time is passed. It is the responsibility of the Lecturers to have the midterm for all at midterm.

9. The Counselors and Students should ensure that a student has earned 45 Credits in the Year in order to graduate on time.

10. Mandatory requirements has to be completed by each undergraduate to graduate (Social Projects; Meditation or Yoga; Counselling Course and Counseling Sessions), Your attendance of these mandatory programme too will be recorded.

Thank you

Dr. Upali M. Sedere

Rector